



At St.Clement's We will :	S Be Safe	T Be a Team player	A Act responsibly	R Be Respectful	S Be Supportive
In the classroom/ lessons	Keep hands, feet, & objects to self Stay in seats during lessons unless given permission Keep all 4 feet of the chair on the floor Keep the room tidy- not litter on the floor Keep the water/sink area clear & dry Observe rules for safe handling of class equipment and materials.	Respect & celebrate diversity Look for the good in others Strive for equality Accept the rights of others to their own opinions. Let others learn without distractions Accept and assume leadership when appropriate. Share responsibilities when working as members of a group Cooperate, contribute and share in the work of a group	Be at school and on time Follow class rules Try your very best at all times Take ownership for your actions and accept consequences Stay on task & complete work set Accept constructive criticism and disagreement when necessary and appropriate Understand what you need to do to improve work and be able to talk about this. Use an inside voice	Listen to speaker Wait your turn Respect & celebrate diversity Be truthful Put hand up to speak On PE days- bring appropriate clothing Always wear expected school uniform Read and comment on feedback when appropriate. Treat equipment with respect Keep classroom tidy and looking nice	Use calm down strategies if needed Accept mistakes from self & others and encourage perseverance Use positive words Find safe & fair solutions to problems Look for the good in others Strive for equality Respond to other's work constructively Take letters, newsletter, homework etc home on the day provided.
Around school	Stay with line Walk in single file carefully - especially on the stairs Keep all personal belongings inside closed lockers Pick up litter/obstructions Keep fire doors closed Wait outside classroom if there is no adult in the room	Respect & celebrate diversity Look for the good in others Strive for and expect equality Accept the rights of others to their own opinions.	Go directly to where you need to go Listen to your teacher Be quiet in halls & common areas Wait outside classroom if there is no adult in the room Walk in single file on the stairs Use indoor voice	Keep hands and feet off walls Respect personal space Look with eyes and not hands at displays- respect the environment Pick up any litter Use indoor voice	Use positive words Find safe & fair solutions to problems
In the toilets	Use soap & water for washing hands Keep toilets clean & dry Report any unsafe activities	Keep toilets clean & dry Report any unsafe activities	Flush toilet after use Use quickly, then leave	Honour privacy Wait patiently for your turn	Keep a bully free zone



<p>In the lunch hall</p>	<p>Hang coats carefully on rail Line up quietly Hold tray with 2 hands Keep food to self without sharing Leave the hall through the Fire door Always walk when in the hall</p>	<p>Use an inside talking voice Remember good manners- say please and thank you Use a napkin to clean self & spills and tell an adult Do not drop food on the floor- clean up if necessary</p>	<p>After getting lunch & all utensils, choose a seat & stay there Empty tray in appropriate place Follow healthy lunchbox expectations</p>	<p>Use an inside talking voice Remember good manners- say please and thank you Use a napkin to clean self & spills and tell an adult Use good table manners- eat with your mouth closed</p>	<p>Use positive words Find safe & fair solutions to problems Keep a bully free zone Do what you can to keep the environment pleasant to eat in</p>
<p>In assembly</p>	<p>Stand until asked to sit- allow enough space between neighbours Sit correctly on floor Keep hands & feet to self</p>	<p>Take part where you can Congratulate and acknowledge people</p>	<p>Sit quietly Watch and listen Follow teacher & staff direction</p>	<p>4 A's of audience- attend- <i>be present in the moment</i> appreciate-<i>listen and respond appropriately</i>, applaud- <i>clap enthusiastically to show appreciation</i>, allow- <i>allow others to shine and support them by appropriate facial gestures</i></p>	<p>Learn from the uniqueness of one another Foster cultural awareness 4 A's of audience- attend, appreciate, applaud, allow</p>
<p>In the playground or outside events</p>	<p>Use equipment appropriately Keep hands & feet to self Speak to an adult if unsure about anything</p>	<p>Show good sportsmanship Cheer for your team/school rather than against the others Involve others in games especially if they look lonely</p>	<p>Only stay on the playground when there is an adult present Stop playing when the bell rings Walk immediately into school</p>	<p>Show good sportsmanship Take turns & share equipment Pick up any litter</p>	<p>Use positive words Find safe & fair solutions to problems Tell an adult if unsure about anything Keep a bully free zone</p>
<p>On trips/visits</p>	<p>Stay with your trusted adult at all times Follow teacher instruction carefully Follow road safety rules</p>	<p>Work collaboratively and share responsibilities</p>	<p>Follow any instructions given Use appropriate voice level Do not leave litter</p>	<p>Be honest, courteous and polite Treat the environment respectfully</p>	<p>Use positive words Find safe & fair solutions to problems Speak to an adult if unsure about anything</p>
<p>With visitors</p>	<p>Look for their visitor pass If you do not see one tell a trusted adult straight away Never let strangers into school</p>	<p>Follow instructions and work collaboratively when asked</p>	<p>Always use good manners Treat them with the respect of all the other adults in school</p>	<p>Be honest, courteous and polite Say hello and welcome to our school Listen carefully to what they say Hold the door open</p>	<p>Use positive words Be curious and ask questions Learn from the uniqueness of one another Foster cultural awareness</p>